

# BSP INTERNET BANKING

## Quick Reference Guide

### MAKE A SOLAR POWER PAYMENT



# Quick Reference Guide: Make a Solar Power Payment



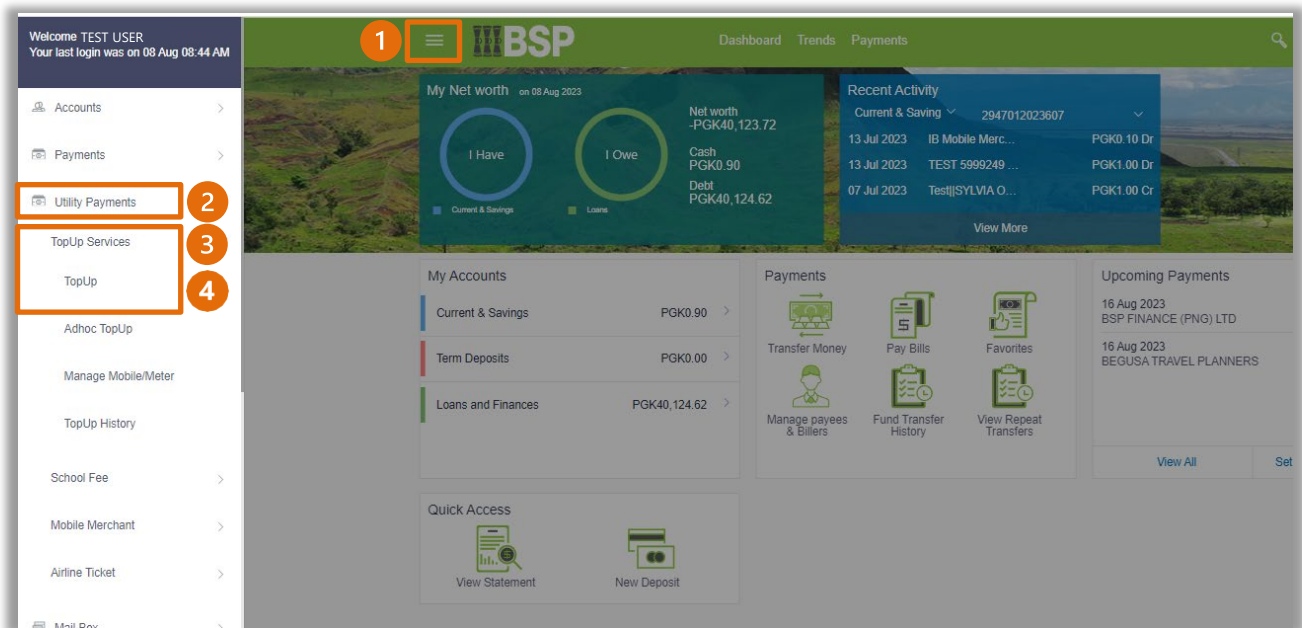
## Use this Quick Reference Guide to:

Make a Solar Power Meter payment.

## Make a Solar Power Payment

Use the **TopUp** function to make a Solar Power payment.

1. Select the **three lines** to access the toggle menu
2. Select **Utility Payments**
3. Select **TopUp Services**
4. Select **TopUp**



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You're now on the **TopUp** screen.

Use the following steps to make a Solar Power payment.

1. Select **Solar Power**
2. Select the **Payee Name** from the **Payee Name drop-down** menu
3. Select the **Payment Account**
4. Enter the Payment amount
5. Enter any additional payment information in the **Remarks** field
6. Select **Pay**

The screenshot displays the BSP TopUp interface. At the top, there is a green header with the BSP logo and navigation links for Dashboard, Trends, and Payments. On the right side of the header, there are icons for search, a notification bell with '107', and a Logout button. Below the header, the 'TopUp' section is active, with sub-tabs for TopUp, Adhoc TopUp, Manage mobile/meter, TopUp History, Fee Payment, School Fee Payment History, and Mobile Merchant Paymen. The main content area shows the following fields and actions:

- TopUp Type:** Three buttons: Mobile TopUp, Easipay, and Solar Power (highlighted with a red box and a '1' in a red circle).
- Select Payee:** A dropdown menu labeled 'Solar Power Payee' with a '2' in a red circle.
- Solar Provider:** SolaPayGo.
- Meter Number:** 1895623.
- Transfer From:** A dropdown menu showing '294000004818 - ABD' with a '3' in a red circle.
- Balance:** PGK1,019,357,344.80.
- Amount:** PGK114.00 with a '4' in a red circle.
- View Limits:** A link.
- Remarks:** A text input field with the placeholder 'Enter your Remarks' and a '5' in a red circle.
- Buttons:** A 'Pay' button (highlighted with a red box and a '6' in a red circle) and a 'Cancel' button.

At the bottom left, there is a 'Back to Dashboard' link. At the bottom right, there is a small upward arrow icon. The footer contains the copyright notice: 'Copyright © 2021, BSP Digital Hub and/or its affiliates. All rights reserved. | Security Information | Terms and Conditions'.

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7. If the payment details are correct, select **Confirm**. If not, select **Back** to revise the information or **Cancel** to exit the screen

**BSP** Dashboard Trends Payments 107 Logout

**TopUp**

**!** You initiated a request for TopUp Payment. Please review details before you confirm!

TopUp Type  
Solar Power

Payee Name  
**Solar Power Payee**

Solar Provider  
SolaPayGo

Meter Number  
1895623

Amount  
PGK114.00

Transfer From  
294000004818

Remarks  
Solar power test

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### Repayment Verification

Verify your payment using your preferred verification method when registering for BSP Internet Banking:

#### Option 1 - Mobile and Email Verification

A verification code will be sent to your registered mobile number and email address.

1. Enter the verification code in the designated space
2. Select **Submit** to complete the payment

The screenshot shows a 'Transfer' screen with the following elements:

- Transfer** (Section Header)
- One Time Verification** (Section Header)
- Text: "A verification code has been sent to your registered mobile number. Please enter that code below to complete the process"
- Input field: "Verification Code" (highlighted with an orange box and a '1' in a circle)
- Link: "Resend Code" (highlighted with an orange box)
- Text: "Attempts Left" with the value "3"
- Text: "Reference Number" with the value "625135" (highlighted with a light blue box)
- Buttons: "Submit" (highlighted with an orange box and a '2' in a circle) and "Cancel" (highlighted with a light blue box)

#### Option 2 – Soft Token Verification

Using the **BSP PNG PaySecure App** on your mobile device to generate a One Time Password (OTP).

1. Enter the One Time Password (OTP) into the **One Time Password** field
2. Select **Submit** to complete the payment

The screenshot shows a 'Transfer' screen with the following elements:

- Transfer** (Section Header)
- Soft Token Verification** (Section Header)
- Text: "Please follow the steps to generate an OTP (One Time Password)"
- List of instructions:
  - Open Soft Token App on your handheld device and login with your PIN
  - Enter the OTP displayed on the screen in the textbox below
- Input field: "One Time Password" (highlighted with an orange box and a '2' in a circle)
- Text: "Reference Number" with the value "853153" (highlighted with a light blue box)
- Text: "Attempts Left" with the value "4"
- Buttons: "Submit" (highlighted with an orange box and a '3' in a circle) and "Cancel" (highlighted with a light blue box)

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### Option 3 – Security Question

Answering one of five (5) security questions.

1. Answer the question
2. Select **Submit** to complete the payment

Note: If you answer incorrectly, another question will be displayed. Repeat the above steps.

The screenshot shows a 'Transfer' screen with a 'Security Question' section. A red box highlights the question 'What is your favorite mobile App?' and the 'Submit' button. A red circle with the number '1' points to the question, and another red circle with the number '2' points to the 'Submit' button. A 'Cancel' button is also visible.

Once the verification process is complete, the confirmation screen indicates a successful payment.

1. Select **Download E-Receipt** to download your Solar Power Payment receipt

The screenshot shows the BSP dashboard with a green header. The main content area displays a 'TopUp' section with a confirmation message: 'Your transaction is successful. Reference Number 2022243022313216. Host Reference Number 294MBSP222430001'. A red box highlights this message, and a red circle with the number '1' points to a 'Download E Receipt' button. Below the message, transaction details are listed: TopUp Type (Solar Power), Solar Provider (SolaPayGo), Payee Name (Solar Power Payee), Meter Number (1895623), Amount (PGK114.00), Transfer From (2940000004818), and Remarks (Solar power test). At the bottom, there are links for 'Go To Dashboard' and 'More Payment Options'.

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### Additional Support

Please contact the BSP Customer Call Centre:

**Phone:** (+675) 320 1212 or 7030 1212

**Email:** [servicebsp@bsp.com.pg](mailto:servicebsp@bsp.com.pg)

### Disclaimer

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